

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD
ON WEDNESDAY, DECEMBER 15, 2021 AT 5:30 P.M. IN THE CITY COUNCIL
CHAMBERS.**

MAYOR: Louie A. Trujillo

COUNCILORS: David G. Romero
Elaine Rodriquez
Michael L. Montoya
David A. Ulibarri, Jr.

ALSO PRESENT: Leo Maestas, City Manager ***Absent***
April Gonzales, Assistant/Office Manager
Casandra Fresquez, City Clerk
Scott Aaron, City Attorney
Antonio Salazar, Sergeant at Arms

CALL TO ORDER

Mayor Trujillo called the meeting to order at 5:30 pm.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Trujillo asked for a moment of silence for the family of Theresa Quintana who passed away. Mayor Trujillo asked to keep in mind all the hospital workers

who are working hard. Mayor Trujillo asked for prayers for Monica Vigil who retired from the police department and hopes her retirement is fulfilling.

APPROVAL OF AGENDA

Councilor Montoya made a motion to approve the agenda as presented. Councilor Ulibarri Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriguez	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

PUBLIC INPUT

Mr. Ralph Gallegos thanked Councilor Montoya for his assistance in Ward 2. Mr. Gallegos advised that Councilor Montoya helped with a barricade to stop ATVs, go karts and motorcycles from driving at a high rate of speed through a field at the dead end on Sperry Drive. Mr. Gallegos advised he was concerned for the young children in the area and would hate to see any of them get hurt. Mr. Gallegos thanked Mayor Trujillo for appointing City Manager Maestas.

Councilor Montoya thanked City staff for going out and helping resolve a lot of issues in that area.

MAYOR'S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS

Mayor Trujillo thanked Lieutenant Monica Vigil and stated she was one of the first female officers in the Police department and is proud that she retired from the City of Las Vegas Police department. Mayor Trujillo thanked Lieutenant Vigil for serving the public.

Police Chief Antonio Salazar presented a Certificate of Retirement and a plaque to Lieutenant Vigil for 20 years of service at the City of Las Vegas Police Department.

Lieutenant Vigil thanked Mayor, Council and Police Chief Salazar for recognizing her and for the support from other City employees.

Mayor Trujillo recognized the Robertson High School Cardinals football team for winning the Class 3A state championship, Senior Quarterback Matthew Gonzales, Assistant Coaches Chris Najar and Lucas Sanchez and Athletic Director Juan Carlos Fulgenzi who accepted the Certificates of Recognition on behalf of the football team.

Athletic Director Fulgenzi thanked Mayor and Council for inviting them and advised they were missing their Head Coach Leroy Gonzalez but Assistant Coaches Najar and Sanchez are just as important.

COUNCILORS' REPORTS

Councilor Ulibarri Jr., wished all the staff a Merry Christmas and a Happy New Year.

Councilor Romero advised he's never seen so much spirit within the community during the holidays as he has now and thanked all departments for their enthusiasm. Councilor Romero also thanked City Manager Leo Maestas, Assistant/Office Manager April Gonzales, City Clerk Casandra Fresquez, Deputy Clerk Danielle Sena, Police Chief Antonio Salazar and Interim Fire Chief Steven Spann. Councilor Romero also thanked the Mayor and Council for all the good things happening in the community. Councilor Romero advised the tent for the ice skating rink was being set-up.

Mayor Trujillo advised he wasn't in town during the light parade but received messages from people saying that the parade was wonderful, the tree looked beautiful, and Veterans park looked nice. Mayor Trujillo stated none of it could have happened without the employees and wished all the hard working employees a Merry Christmas and looks forward to more beautiful holiday seasons together.

Councilor Montoya thanked all City employees and City Manager Maestas and stated it wasn't an easy year due to COVID but if we survived the last year we can survive anything. Councilor Montoya thanked Mayor Trujillo for keeping the community safe with curfews and civil emergencies. Councilor Montoya also thanked the Mayor and Council for working together to help the citizens by bringing more economic development to the community. Councilor Montoya stated the best thing the City did was hire City Manager Maestas who understands the community and what needs to be done to move the City forward.

POLICE CHIEF'S REPORT

Police Chief Salazar gave a presentation regarding the statistics for the Month of November on the following:

- Communications Division (dispatch)
- Field Operations Division (patrol)
- Information Division (records)
- Street Crimes Unit
 - Evidence Seized
 - Meetings and trainings
- Animal Control
- Training/Recruiting
- Community Events
- Department vacancies

Councilor Ulibarri Jr., asked if any vehicles had been impounded.

Police Chief Salazar advised there were no impounded vehicles.

Councilor Romero asked who oversees Animal Control and if there is any conflict between the animal shelter and the department.

Police Chief Salazar advised Deputy Chief Caleb Marquez oversees Animal Control and they also have Supervisor Alex Allington. Police Chief Salazar advised they meet with the Animal shelter and have a good relationship with them.

Councilor Romero asked why some calls are not reported to the Police department.

Police Chief Salazar advised sometimes people won't call it in and it gets around by word of mouth.

Discussion took place regarding how much it costs to send out types of evidence, if any evidence is used in court, and also who they would need to contact

regarding issues at the Animal Shelter and if language could be included in the contract between the Animal Shelter and the City if any conflicts should arise.

FINANCE REPORT

Finance Director Baquera reported on the month of November, General fund revenues were at 42%, expenditures were at 37%, with a surplus of \$20,125, the Enterprise fund revenues were at 35%, expenditures were at 27%, with a surplus of \$912,569, the Recreation department revenues were at 25%, expenditures were at 19%, with a surplus of \$93,098 and Lodger's Tax revenues were at 54%, expenditures were at 29%, with a surplus of \$107,805. Finance Director Baquera spoke in regards to court fees collected since July.

Councilor Montoya advised that the Finance Committee approved the finance report and also requested that the Mayor and Council place the Rodriguez Park as the first priority and the Golf course as the second priority for Legislative requests. Councilor Montoya advised they also requested that the Finance department have a line item for all expenditures of their regular meetings.

Mayor Trujillo asked Finance Director Baquera if there was anything he needed to make the Governing body aware of.

Finance Director Baquera stated there was no information that he needed to make them aware of other than the audit was due on December 15, 2021.

Discussion took place regarding an increase in revenues for the recreation department due to YABL.

APPROVAL OF MINUTES

Councilor Romero made a motion to approve the minutes from November 23, 2021. Councilor Rodriguez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David A. Ulibarri Jr.	Yes
Elaine Rodriguez	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

BUSINESS ITEMS

1. Request approval of the contract between the City of Las Vegas and Samaritan House.

A lengthy discussion took place regarding concerns/complaints at Lincoln Park.

Samaritan House Representative April Valdez stated that most of the time individuals at Lincoln Park have no relation to the Samaritan House but neighbors think they're associated with the Samaritan House. Ms. Valdez stated that anyone is allowed in the park.

Councilor Rodriguez recommended having a community forum to have a better relationship between the community and the Samaritan House.

A lengthy discussion took place regarding street outreach, concerns/complaints from the community, the need for more employees, and the need for better communication.

Mayor Trujillo recommended they come to a Council meeting on a quarterly basis to let the Mayor and Council know what is going on.

Councilor Montoya asked how many of their clients are from the community, how many are from out of town, how many clients they have and what the capacity is.

Ms. Valdez advised they are all from Las Vegas, they had about 28 clients but removed a few so they have about 13 and their capacity is roughly 35 people.

Discussion took place regarding what services the monies would be used for, if they receive any grants, the need for a security guard and code compliance issues.

Mayor Trujillo advised that the services provided by the Samaritan House are important and valued.

Discussion took place regarding the term of the contract starting January 1, 2022 through June 30, 2022 and changing the monthly amount.

Councilor Montoya made a motion to approve the contract between the City of Las Vegas and Samaritan House from January 1, 2022 through June 30, 2022 in the amount of \$59,000. Councilor Ulibarri Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Elaine Rodriquez	Yes
Michael L. Montoya	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

2. Request approval of Addendum #1 to Contract #3710-21 with D.A.G. Enterprises for professional services and repairs to the City of Las Vegas heavy equipment.

Utilities Director Maria Gilvarry discussed the contract with D.A.G. for diesel services for City equipment and how much is spent on services. Utilities Director Gilvarry advised they do use a software program to see what the required number of hours should be when maintenance is done on any equipment.

Councilor Romero made a motion to approve Addendum #1 to Contract #3710-21 with D.A.G. Enterprises for professional services and repairs to the City of Las Vegas heavy equipment. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Elaine Rodriquez	Yes
David A. Ulibarri Jr.	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

3. Request to award request for bid (RFB) #2022-17 for the re-bid of the GreatBlocks on MainStreet project to Pacheco Construction and Trucking.

Utilities Director Gilvarry discussed Pacheco Construction and Trucking doing asphalt, concrete, utility work and they have their GB98 and GA permits. Utilities Director Gilvarry advised some items were taken out to lower the price of the project so they will need to see how to put those items back into the project if it's within the funding that is available.

Councilor Romero made a motion to approve award request for bid (RFB) #2022-17 for the re-bid of the GreatBlocks on MainStreet project to Pacheco Construction and Trucking. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	David A. Ulibarri Jr.	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

4. Request approval for the purchase of a 2023 Mack 10-12 yard dump truck, a salt spreader and plow attachment from Bruckner's Truck Sales Inc.

Councilor Romero made a motion to approve the purchase of a 2023 Mack 10-12 yard dump truck, a salt spreader and plow attachment from Bruckner's Truck Sales Inc. Councilor Ulibarri Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	Michael L. Montoya	Yes
David G. Romero	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

5. Request approval of Resolution No. 21-51 accepting the match waiver for project #D19040, Control No. HW2LP40020.

Utilities Director Gilvarry discussed the match waiver from the Department of Transportation for the Legion road project.

Councilor Montoya acknowledged the NMDOT for waiving \$191,234.30 for the Legion road project.

Councilor Montoya made a motion to approve Resolution No. 21-51 accepting the match waiver for project #D19040, Control No. HW2LP40020. Councilor Rodriquez seconded the motion.

Resolution No. 21-51 was presented as follows:

CITY OF LAS VEGAS NEW MEXICO

RESOLUTION 21-51

A RESOLUTION SUPPORTING THE CITY'S MATCHING FUNDS WAIVED FOR LEGION DRIVE ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) AND THE DEPARTMENT OF FINANCE AND AUTHORITY (DFA).

WHEREAS; the City of Las Vegas ("City") Governing Body has declared improvements are needed to Legion Drive as a necessity for safety and well being of citizens of Las Vegas, New Mexico, and support the City of Las Vegas matching funds being waived for the planning, designing, construction, reconstruction, pavement rehabilitation, drainage improvements, construction management, and miscellaneous construction to Legion Drive; and

WHEREAS; New Mexico Department of Transportation's share shall be 95% or \$3,633,451.70; and

WHEREAS; The City of Las Vegas' proportional matching share shall be 5% which is covered by the Match Waiver Program and is \$191,234.30; and

WHEREAS; the total project cost is \$3,824,686.00; and

WHEREAS; the City will not have to contribute their 5% (\$191,234.30) to complete the total of the funding requested of \$3,824,686.00 for Fiscal Year 2021 TPF program; and

WHEREAS; the City of Las Vegas shall pay all costs that exceeds the total amount of \$3,824,686.00; and

NOW THEREFORE, BE IT RESOLVED, by the City of Las Vegas Local Governing Body does accept the Matching Funds being Waived by NMDOT and DFA , for the Plan, Design, Construction, Construction Management, Reconstruction, Pavement Rehabilitation, Drainage Improvements, and Miscellaneous Construction be done to Legion Drive.

PASSED, APPROVED, AND ADOPTED THIS ____ day of December 2021.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Elaine Rodriquez	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

6. Request approval of Resolution No. 21-52 the sale of obsolete City assets at an online auction.

Mayor Trujillo asked how close they are to liquidating all equipment that is not being used and if it was too late to add to the auction.

Finance Director Baquera advised the auction had equipment from the Recreation Center and it was too late to add anything else.

Councilor Ulibarri Jr., asked about vehicles parked at D.A.G. that are not being used.

Utilities Director Gilvarry advised she was not aware of any vehicles at D.A.G., but would look into it.

Councilor Rodriguez asked what the process was for the auction.

Finance Director Baquera advised the auction would be online but was not sure if the items are advertised within City limits.

Councilor Rodriguez asked if you had to pay to be a member.

Finance Director Baquera advised no, the auction charges the City 10% of the bid price.

Discussion took place regarding where to find the website to access the auction.

Assistant/Office Manager Gonzales stated it was the responsibility of each Director to submit a list of what they wanted to be auctioned off but swapped with other departments before placing items on the auction.

Councilor Montoya asked who the auctioneer was.

Finance Director Baquera advised it was called Online Auctions.

Mayor Trujillo asked Assistant/Office Manager Gonzales to make sure the information about the auction was on the website. Mayor Trujillo advised he

wanted another auction to be planned and for City Manager Maestas to go through every department parking lot to see what could go on the auction.

Councilor Romero requested for City Manager Maestas to verify the equipment listed to ensure they aren't of any use to the City. Councilor Romero recommended having a deadline of so many days if an item is not picked up to ensure that the item does not stay at the City.

Councilor Montoya recommended those in charge of fixed assets and the Safety Officer should be involved in the auction to ensure they are getting rid of items they do not need.

Discussion took place regarding monies generated from the auction would go back into the department's line item that sold that item.

Councilor Romero made a motion to approve Resolution No. 21-52 the sale of obsolete City assets at an online auction. Councilor Montoya seconded the motion.

Resolution No. 21-52 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 21- 52

A RESOLUTION TO APPROVE THE SALE OF OBSOLETE CITY ASSETS AT AN ONLINE AUCTION.

WHEREAS, the City of Las Vegas ("City") owns and possesses certain inventoried obsolete and surplus assets; and

WHEREAS, the City desires to hold an online auction to receive competitive bids for the obsolete and surplus assets; and

WHEREAS the City desires to hold said online auction in the Winter of 2021; and

WHEREAS, the City will benefit from the sale and disposal of the obsolete and surplus assets.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Las Vegas, that the recitals and any exhibits are incorporated herein by reference and the Governing Body hereby approves the sale of the inventoried and surplus assets.

ACCEPTED AND APPROVED this day ____ of December 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Elaine Rodriquez	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

EXECUTIVE SESSION

Councilor Romero made a motion to convene into executive session for the purpose of discussing limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

Councilor Montoya made a motion to exit executive session and reconvene into regular session after being in executive session for the purpose of discussing limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and only those matters were discussed and no action was taken. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Michael L. Montoya	Yes
Elaine Rodriquez	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

7. Request approval to renew the City Manager's Professional Service Contract.

Mayor Trujillo stated the contracts are up for renewal since there is an election coming up and when leadership changes it hurts the community. Mayor Trujillo advised this is a way to let the public know they are interested in continuing to stabilize the government and for once they would like to see an election happen without turmoil. Mayor Trujillo thanked Councilor Romero for the idea.

Councilor Rodriquez made a motion to approve the renewal of the City Manager’s Professional Service Contract with one change being the contract begins January 1, 2022 until March 15, 2024. Councilor Ulibarri Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Elaine Rodriquez	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

- 8. Request approval to renew the City Attorney’s Professional Service Contract.

Councilor Rodriquez made a motion to approve the renewal of the City Attorney’s Professional Service Contract with three changes being the contract begins January 1, 2022 until March 15, 2024, to include training by the New Mexico Municipal League and to include review and analysis of all City contracts. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Elaine Rodriquez	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

- 9. Request approval to renew the City Clerk’s Professional Service Contract.

Councilor Rodriquez made a motion to approve the renewal of the City Clerk’s Professional Service Contract with one change being the contract begins January 1, 2022 until March 15, 2024. Councilor Montoya seconded the motion and noted

there would be a \$10,000 fiscal impact. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Elaine Rodriquez	Yes
Michael L. Montoya	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

Mayor Trujillo thanked City Manager Maestas, City Clerk Fresquez and City Attorney Aaron for their hard work and dedication to the City of Las Vegas and looks forward to many meetings and the stability of the City government in the near future.

City Clerk Fresquez thanked the Mayor and Council for recognizing almost 23 years of service and also thanked her staff.

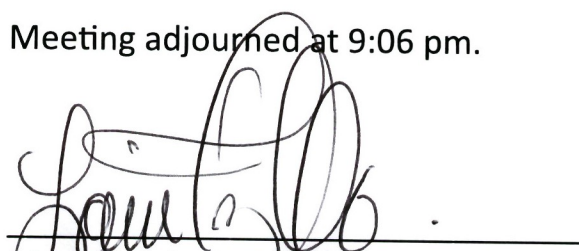
Councilor Montoya thanked all City employees and wished everyone a Merry Christmas and a safe holiday.

ADJOURN

Councilor Montoya made a motion to adjourn. Councilor Rodriquez seconded the motion. All were in favor.

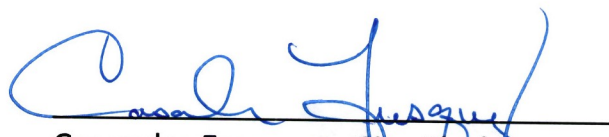
City Clerk Fresquez advised the motion carried.

Meeting adjourned at 9:06 pm.



Mayor Louie A. Trujillo

ATTEST:



Casandra Fresquez, City Clerk